



**Wear it always
when you cannot keep
the safe distance
of at least one meter**

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**For entry
you must wear
the mask**

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Wear the Mask



**Wash your hands
frequently**



**Keep the distance of
at least one meter**

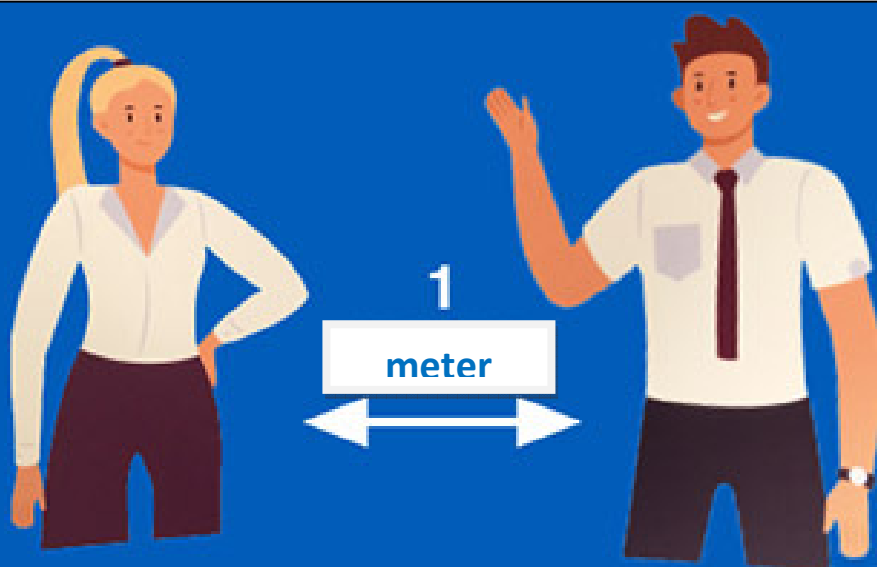


**Sneeze and cough
into the elbow**



**Do not touch
your face**

**Keep the
minimum
distance of at
least one meter**



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yes

no

**Entry allowed to a
maximum
of _____ people
at a time**

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COURIERS

- They are not allowed to enter the building but must stay outside
- They must ring and wait for _____ staff arrival
- They must keep the distance of one meter from _____ staff
- They must follow the instruction for the signature of the bill



**Restricted access
to the external
suppliers**